



PARADIP COLLEGE, PARADIP

The Annual Quality Assurance Report (AQAR) of the IQAC For the year 2014-15

Part – A

I. Details of the Institution

1.1 Name of the Institution

PARADIP COLLEGE

1.2 Address Line 1

AT-PARADIP

Address Line 2

PO-PARADIP

City/Town

PARADIP PORT

State

ODISHA

Pin Code

754142

Institution e-mail address

paradip_college@yahoo.com

Contact Nos.

09437981331

Name of the Head of the Institution:

Smt. P.M. Mohanty

Tel. No. with STD Code:

Mobile:

09437981331

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCogn 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. [http://www.ladykeanecollege.edu.in/AQAR 2012-13.doc](http://www.ladykeanecollege.edu.in/AQAR%202012-13.doc)

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2007	31.03.2007 to 31.03.2012
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

Not submitted

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

N.A

1.12 Name of the Affiliating University (*for the Colleges*)

Utkal University, Vani Vihar,
Bhubaneswar

1.13 Special status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="No"/>		
University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text" value="No"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text" value="No"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="Eight"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="Four"/>
2.3 No. of students	<input type="text" value="-"/>
2.4 No. of Management representatives	<input type="text" value="One"/>
2.5 No. of Alumni	<input type="text" value="Two"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="One"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>
2.8 No. of other External Experts	<input type="text" value="-"/>
2.9 Total No. of members	<input type="text" value="18"/>

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount Received during 2014-15

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars ✓/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Monitoring and supervision of academic activities of the college.
- Encouraging and facilitating research activities.
- Organisation of seminars, symposiums workshops.
- Formulation of research and workshops.
- Groups to promote research activities of the college

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Automation of admission procedure ,	Achieved.
Conduct of National and state level seminars	Department

Automation of geal. Library	Seminars conducted in some departments like Physics, Pol.Sc., History & Odia
Activate the career counselling cell in order to	Likely to be completed career counselling cell is functioning till date
Original large no of state establishment of separate IT Lab.	Not available
Automation states of the college	Not applied
Office automation	Partially done
e-administration	Already implemented
General eye check up camp	Eye-check camp organised by YRC with of the college
Opening of self-financing course like BBA, BCA	Not introduced.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management

Syndicate

Any other body

Provide the details of the action taken

Annual seminars were conducted by different departments. Health camps were organised by NCC, NSS & Red Cross. Plantation programme was successfully conducted.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	3	Nil	Nil	Nil
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary		Nil		
Innovative		Nil		

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	✓

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No revision has taken place.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
35	27	8	-	-

2.2 No. of permanent faculty with Ph.D.

09"

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	07	-	-	-	-	07	01		08

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil Nil Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		03	02
Presented papers		03	02
Resource Persons		01	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

For quality monitoring in teaching learning the college decided to follow rigorously the proctorial system including Remedial Coaching diligently as an innovative process.

2.7 Total No. of actual teaching days during this academic year 2014-15

180

Unit tests & Monthly tests conducted

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Regularly

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise

distribution of pass percentage : 2013-14

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Arts-Economics(Hon)	14	03	Nil	07	03	71.42%
English(Hons)	05	01	Nil	01	03	80%
History(Hons)	16	02	Nil	09	Nil	56.25%
Odia(Hons)	16	02	07	06	Nil	81.25%
Pol.Sc.(Hons)	16	03	01	09	Nil	62.50%
Botany(Hons)	04	Nil	03	Nil	01	100%
Chem(Hons)	13	02	04	Nil	Nil	30.76%
Physics(Hons)	15	01	02	03	Nil	33.33%
Zoology(Hons)	08	Nil	08	Nil	Nil	100%
Math(H)	12	Nil	03	03	Nil	50%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Continuation and comprehensive evaluation approach is adopted by the departments along with the publication of students results regularly.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	05
HRD programmes	X
Orientation programmes	02
Faculty exchange programme	X
Staff training conducted by the university	X
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	X
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	55	13	Nil	04
Technical Staff	09	03	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The institution promotes research climate in the institution by holding National and State level seminars and Conferences. Students of different Honours departments are encouraged to prepare and present papers on different themes in their departmental seminars. The resource persons of national and international repute encourage the students to conduct research in future.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		NIL	Nil	
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		Nil	Nil	
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013-14			Nil
Minor Projects	2013-14			
Interdisciplinary Projects	2013-14			
Industry sponsored	2013-14			

Projects sponsored by the University/ College	2013-14			
Students research projects <i>(other than compulsory by the University)</i>	2013-14			
Any other(Specify)				
Total				

Nil

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies	Nil				

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

Nil

SRF

Nil

Project Fellows

Nil

Any other

Nil

3.21 No. of students Participated in NSS events:

Nil

University level

State level

15

10

National level

3

International level

-

3.22 No. of students participated in NCC events:

University level

-

State level

35

National level

15

International level

01

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text" value="01"/>
National level	<input type="text" value="02"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="02"/>
National level	<input type="text" value="01"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="4"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="4"/>	Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ✓ Blood Donation Camp
- ✓ General Health Check up camp
- ✓ AIDs awareness rally.
- ✓ Celebration of Road Safety week
- ✓ Beach Cleaning
- ✓ Adopted slum development

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3 Acres	2 Acres	GIA PPT	05
Class rooms	15 nos	10 nos	GIA PPT	25
Laboratories Physics, Chemistry, Botany & Zoology	09	-	-	09
Seminar Halls	01	01	Govt. Of Odisha	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	Meeting Table & chairs	-	College fund	

4.2 Computerization of administration and library : Already done in the year 2012-13

Computerisation of administration is initiated. Already done

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8958	834120	205	24600	9163	858720
Reference Books	14510	3064250	145	25400	17655	3089650
e-Books	-	-	-	-	-	-
Journals	875	65625	158	11850	1033	77475
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify) Periodicals	1165	42600	126	5040	1291	47640

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	23 Nos	01	Available		01	Computerised		
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet access is provided to teachers and administrative staff. YES

4.6 Amount spent on maintenance in lakhs :

i) ICT	1 lakh
ii) Campus Infrastructure and facilities	-
iii) Equipments	-
iv) Others	-
Total :	1 lakh

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has galvanized the spirit of students to get involved in multiple social service activities. The Principal beneficiaries have been NSS, YRC, NCC volunteers. Dr. Radha Mohan & noted social activist and scientist has stimulated the volunteers orienting there in the ethics of community service and college community sustained relationship to enhance life skills in them.

5.2 Efforts made by the institution for tracking the progression

A proper monitoring system has been developed by the college which properly merges the student's academic and extracurricular activities. Often they participate in the events and inspire the students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
968			

 2014-15

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	<table border="1" style="margin: auto;"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td>410</td> <td>42%</td> </tr> </table>	No	%	410	42%	Women	<table border="1" style="margin: auto;"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td>558</td> <td>58%</td> </tr> </table>	No	%	558	58%
No	%										
410	42%										
No	%										
558	58%										

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
725	94	20	37	01	877	745	97	24	66	2	968

Demand ratio : Drop out :

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No such steps have been taken for coaching classes for different competitive examinations.

No. of students beneficiaries: No

5.5 No. of students qualified in these examinations

NET		SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counselling and career guidance

The college has arranged regular counselling and career guidance programme by inviting professional experts and resource persons in batches of 150 students in the recent past, suite an impressive no of students have been selected in on and off campus interacting for different jobs like banking, insurance call centre executive defence, state police, and other private sectors.

No of students benefitted:

10

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	NIL	Nil	NIL

5.8 Details of gender sensitization programmes

Women empowerment cell of this college has taken active initiatives to disseminate awareness for gender sensitization among the girls through arranging ideal and iconic deliberations.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

02

National level

International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	02	4000/-
Financial support from government	65	1,46,655/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- i) Pulse-polio
- ii) Blood Donation
- iii) Voting awareness of new voters
- iv) Consumers' Rights Awareness
- v) Swacha Bharat campaign

Since the college is located in a residential neighbourhood of port employees, the students do not seem to have grievances.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- * The vision of the college is to create ample opportunities of Higher learning for students of all sections of the society and to provide value based education for creating generation of technically surround, efficient and responsible citizens.

MISSION: Paradip College, established in the year 1975, has been catering to the needs of Higher Education of the children by Port Trust Employees and those of the employees of surrounding Industrial Houses besides the Children of Peripheral localities.

Our mission is to promote excellence and quality in Higher Education and foster health, normal, social and ethical uprightness in the ambitions young students and prepare them to meet to challenges of globalization and also make them aware of the forthcoming technological and digital benefits of fast globalization.

Our colleges also aims at opening linkages of employability for the local youths strictly keeping in view the opportunities offered by the Industrial Areas operating here.

Paradip being the vibrant house of the state's business and enterprise, the college has also planned open professional subjects like Marine Biology, oceanography, logistics management,

6.2 Does the Institution has a management Information System

Not available

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college strictly follows the curriculum designed by Utkal University

6.3.2 Teaching and Learning

Faculty Development programmes are regularly organised by the college.

6.3.3 Examination and Evaluation

The faculty members take initiatives to interact with the students for clarification of subject doubt at Honours level.

6.3.4 Research and Development:

6.3.5 Library, ICT and physical infrastructure / instrumentation

Initiatives are being taken to provide ICT facility to the Library of the college.
Automation of the college library is continuing till date.

6.3.6 Human Resource Management

The faculty members guide the students and take initiatives for the human resource development by making interaction with the students.

6.3.7 Faculty and Staff recruitment

Initially faculty and staff recruited is conducted by SSB, Government of Odisha. When the work increases due to the increase of seats and opening of new subjects the staffs are recruited by Governing Body of the college as per the guidelines of the Govt. whose services are approved and validated by the Government.

6.3.8 Industry Interaction / Collaboration

The college enjoys the privilege of inviting industry heads of the port city and its adjoining locality for interaction with staff and students.

6.3.9 Admission of Students

The college strictly follows e-admission conducted by the Govt.

6.4 Welfare Scheme for	Teaching	Financial help is given to the teacher in case of any urgency and kind of casualty
	Non teaching	---
	Students	Financial assistance is extended to the poor students from S.S.G. fund.

6.5 Total corpus fund generated from students

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Govt.	Yes	Principal
Administrative	Yes	Govt.	Yes	Development committee

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No Not applicable

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A

6.11 Activities and support from the Alumni Association

Alumni Association actively participate in the academic, cultural & infrastructure Development of the college

6.12 Activities and support from the Parent – Teacher Association

Attempts are initiated to form parent-teacher Association

6.13 Development programmes for support staff

Initiatives have been taken for support staff for their skill enhancement by inviting experts from field of management & commerce Further, the staff the encouraged to develop their managerial skill in the training programme organised by the Government.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Initiatives are taken by N.S.S. volunteers to clean the campus and create heal thy ambience to make it eco-friendly.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Initiatives are being taken for renovation of existing building of the college. Further, N.S.S., NC.C. & Y.R.C. wings of the college are instructed to conduct different programmes/activities for the interest and benefit of the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

As per the plan of action stated above the following actions have been taken.

- A faculty member of our college was assigned with monitoring the self defence programme for the girls.
- Professional trainers were hired.
- Two girl students were trained for the purpose who further imparted training to other girl students of our college.
- Installation of an autonomous weather station.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Campus cleanliness, power & water conservation practices were followed.

Threat: In absence of caution, care and discipline, a student can easily fall a victim to a notorious nexus operating here invisibly.

7.5 Whether environmental audit was conducted

Yes No

7.6 Any other relevant information the institution wishes to add. (for example WSOT Analysis)

Weakness: The college can't expand its privileges given to the side owner of the estate surrounding it in the Port Trust Authority.

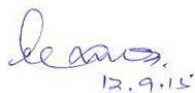
Strength: Located in the Port City, the college enjoys a diverse student population from across the country and is fairly exposed to the global culture and life style.

Opportunity : The students easily learn about import and export trade and a healthy entrepreneurship develops in the students spontaneously.

8. Plans of Institution for next year

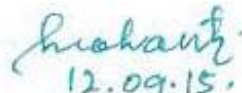
1. Priority will be given to make regular classes.
2. Importance will be given to remedial and proctorial classes.
3. Importance will be given on students attendance
4. Library and reading room facilities for the students will be conducted. Seminar library should be activated by adding more books and journals.
5. Students will be encouraged to participate in all departmental seminars & UGC sponsored seminars organised by the college.
6. Students will be encouraged to participate in interclass debate, essay, quiz & song competitions.
7. Study tour to place of importance will be made at regular intervals.

Name:.....



Signature of the Co-ordinator, IQAC

Name:.....



Signature of the Chairperson, IQAC

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