

Minutes of the Meeting of IQAC held on 22.06.2018 in the office chamber of the principal.

No.

07/11/2018/2018

Date

22/6/2018


Members present


1. Dr. S. M. Mishra, Principal Chairman
2. Sri G. Patra, Lect in English Coordinator
3. Sri A.K. Palai, Reader in History Member
4. Dr. S. Kanungo, Reader in Chemistry Member
5. Dr. S. Sathpathy, Reader in Physics Member
6. Sri S.C. Biswal, Lect in Odia Member
7. Sri A.C. Mishra, Lect in History Member

A meeting of IQAC, Paradip College, Paradip was held on 22.06.2018 under the chairmanship of Dr.S.M. Mishra, Principal. At the outset the principal welcomed all the members. Sri G. Patra, Coordinator of IQAC along with all other members also welcomed Dr. Mishra as the Chairman of IQAC after taking over the charge of the office of Principal Paradip College, Paradip on 01.04.2018. The minutes of the last IQAC meeting were read out and confirmed. The details of functioning of IQAC Paradip College were discussed threadbare during the office tenure of Sri P.K. Biswal, Principal who retired on 31.03.2018. The chairman of IQAC was appraised of all the guidelines issued by NAAC in respect of IQAC and assured all other members to take proactive steps for the development of the college. The following resolutions were adopted unanimously.

1. All teachers would be requested to report to their duty in the college half an hour before the commencement of the class.
2. All teachers would be requested to adopt learner centric approach in teaching.
3. Student counseling, career counseling should be strengthened.
4. Steps will be taken to contact with industrial houses, recruiting agencies for conduction campus recruitment for placement of the students.
5. 200 numbers of armless plastic chairs will be purchased for arrangement of meetings for all purposes in conference hall of the college.
6. Steps would be taken to invite and felicitate all the ex-employees of the college during foundation day celebration in the month of August, 2018.
7. Best graduate prize will be given to the students securing highest marks in Final Degree examinations.
8. Stock verification of college library would be expedited and the old and outdated books will be disposed.
9. New library building will be functional.
10. Steps will be taken to organize more number of IQAC seminars.

The meeting ended with the vote of thanks to the chair.


Coordinator
IQAC-ordin
Paradip College Paradip


Principal
Paradip College, Paradip.
PARADIP COLLEGE
PARADIP

Minutes of the Meeting of IQAC held on 26.08.2018 in the office chamber of the principal.

No. 07/III/IQAC/18

Date 27/9/2018

Members present


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| 1. Dr. S. M. Mishra, Principal | Chairman |
| 2. Sri G. Patra, Lect in English | Coordinator |
| 3. Sri A.K. Palai, Reader in History | Member |
| 4. Dr. S. Kanungo, Reader in Chemistry | Member |
| 5. Dr. S. Sathpathy, Reader in Physics | Member |
| 6. Dr. S.C. Biswal, Lect in Odia | Member |
| 7. Sri A.C. Mishra, Lect in History | Member |

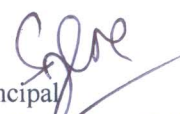
A meeting of IQAC, Paradip College, Paradip was held on 26.08.2018 under the chairmanship of Dr.S.M. Mishra, Principal. At the outset the principal welcomed all the members and requested all the members to be proactive for the current academic session. The minutes of the last IQAC meeting were read out and confirmed. On review the following activities were undertaken.

1. International Yoga Day was celebrated
2. An awareness programme on ill effects of open defecation in collaboration with Paradip Municipality was conducted
3. A quiz competition was organized and the winners were given away prize & certificates.
4. College Foundation Day celebration was organized.
5. A few departments had organized guardian meetings. A few teachers also personally came in touch with the parents of the students and appraised them of the progress and regress of their wards.
6. The students were guided how to prepare and present papers for the seminar.
7. Academic session was found in progress and students were trained how to make power point presentation.

After discussion, it was unanimously resolved to expedite holding of Regional conference of Odisha Chemical society, Philatelic Exhibition and seminars of all Departments. It was also decided to hold Gender Sensitization Programme in collaboration with School of Women Studies, Utkal University, Bhubaneswar.

The meeting ended with the vote of thanks to the chair.


Coordinator
IQAC
Co-ordinator
Paradip College Paradip


Principal
Paradip College, Paradip.
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Minutes of the Meeting of IQAC held on 28.10.2018 in the office Chamber of the principal.

NO. 07/11/2018/18

Date 29.10.2018

Members present

1. Dr. S. M. Mishra, Principal	Chairman
2. Sri G. Patra, Lect in English	Coordinator
3. Sri A.K. Palai, Reader in History	Member
4. Dr. S. Kanungo, Reader in Chemistry	Member
5. Dr. S. Sathpathy, Reader in Physics	Member
6. Dr. S.C. Biswal, Lect in Odia	Member
7. Sri A.C. Mishra, Lect in History	Member
8. Sri A.B. Mohapatra	Member

A meeting of IQAC, Paradip College, Paradip was held on 28.10.2018 under the chairmanship of Dr.S.M. Mishra, Principal. At the outset the principal welcomed all the members. Sri G. Patra, Coordinator also appraised the functioning of IQAC to all concerned. The minutes of the last meeting were read out and confirmed. The action plan as resolved in the last meeting was reviewed and the following were found to have been achieved.


1. The Regional conference of Odisha Chemical Society was successfully organized exploiting resources, cooperation and patronage of Indian Oil Corporation Ltd, Paradip for having good industrial linkage.
2. A spiritual discourse was organized by inviting eminent speaker from Mount Abu, Rajasthan.
3. 150th Birth Anniversary of Mahatma Gandhi was organized through IQAC, NCC, NSS & YRC.
4. A two day philatelic exhibition in collaboration with Cuttack south Division was organized.
5. A postal envelop in the name of Paradip College was developed.
6. Vigilance Awareness week was observed in collaboration with Paradip Port Trust, Paradip.
7. Feedback was collected & analyzed.

The principal expressed satisfaction over the activities and after threadbare discussion, the following were unanimously resolved.

1. That IQAC will be reconstituted as per the latest guidelines of NAAC.
2. Mentoring system of the college will be strengthened.
3. Marks secured in Midsem/Internal/Class Examinations will be informed to the guardians/parents of the students.
4. The students having less than 75% attendance will be allowed to attend extra class to make up the shortfall of the percentage of their attendance.
5. Experimental learning will be encouraged for the benefit of the students.
6. All departments should organize seminars for the exposure of the students.
7. Communicative English class will be effectively engaged for the 3rd sem. students.

The meeting ended with the vote of thanks to the chair.


Coordinator
IQAC
Paradip College Paradip


Principal
Paradip College Paradip
Principal
PARADIP COLLEGE
PARADIP

Minutes of the Meeting of IQAC held on 12.03.2019 at 3.00

P.M. in the office chamber of the Principal

NO 007/NAAC/PC/19

At 12/3/2019

Members Present:

1. Dr (Smt) S.Kanungo, the Principal
2. Dr (Smt) S. Satapathy, Reader in Physics
3. Sri A.K. Mishra, Sr. Lect. in Mathematics
4. Sri S.G. Jena, Sr. Lect. in Chemistry
5. Sri G.Patra, Let. In English

A meeting of IQAC was held on 12.03.2019 at 3.00 P.M. in the office chamber of the Principal under the Chairmanship of the Principal. At the outset the Principal welcomed all the members of IQAC. The minutes of the last meeting was readout and confirmed.

A discussion was held with regard to the composition of IQAC as per the revised guide lines of NAAC. After threadbare discussion the following were resolved unanimously.


01. That, IAQC of Paradip College will be composed as detailed below.


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|---|---|--|
| ✓ Dr.(Smt) S.Kanungo, the Principal | : | Chairperson, IQAC |
| ✓ Sri G.Patra, Lect. in English, | : | Co-ordinator |
| ✓ Dr.(Smt.) S.Satapathy, Reader in Phy, | : | Member |
| ✓ Sri A.K. Mishra, Sr. Lect. in Math, | : | Member |
| ✓ Sri S.G. Jena, Sr. Lect. in Chemistry | : | Member |
| ✓ Mrs. Preeti Arati Parija, Member G.B. | : | Member (Management)
Paradip College |
| ✓ Sri Dillip Kumar Nayak, Addl. Tahasildar,
Kujang | : | Member(Administrator) |
| ✓ Mihir Padhiary | : | Member (Alumni) |
| ✓ Prasanna Kumar Routray, Manager, UTI, | : | Member (Employer/Stake Holder) |

02. That, Sri G. Patra, Lect. in English & Co-ordinator, IQAC was requested to take steps for the submission of AQAR preferably by the end of July-2019. Sri Ananda Behera, Lab. Asst. IT will perform all computer related works/typing of reports for submission of AQAR under the supervision of the co-ordinator & other members.

03. That, it was decided to collect feedback of the teachers from the students to ensure quality teaching.
04. That, the co-ordinator IQAC was requested to submit proposal to the Principal for the repair of Language Lab. and connection of electricity so as to make the Lab functional.
05. Resolved to encourage the teachers to apply for MRPS in more numbers and Departments to apply for organizing UGC sponsored State/National level seminars as per NAAC Recommendation. Departmental Seminars were decided to be conducted in an effective manner at least twice in one academic session.
06. It was decided to hold next meeting of IQAC either before submission of AQAR or before Summer Vacation at a convenient time.

The meeting ended with the vote of thanks to the chair.


Co-ordinator IQAC
Paradip College, Paradip


12.3.19
PRINCIPAL
PARADIP COLLEGE